

Rural Municipality of Lipton, No. 217
Regular Meeting Minutes
October 21, 2025

The Regular Meeting of the Council of the Rural Municipality of Lipton No. 217 was held at the Municipal Office located at 226 Main Street, Lipton on October 21st, 2025 commencing at 8:01 a.m.

Present: Reeve:

Garnet Harman

Councillors:

Division 2: Darwin Huber (Via Zoom)

Division 3: Barry Senft (Via Zoom)

Division 4: Christopher Catto

Division 5: Twila Miller

Division 6: Tomas Arthur

Administrator:

Ronda Heisler

Absent: Division 1: Bill Huber

Call To Order

Reeve Harman called the meeting to order at 8:01 a.m.

Conflict of Interest Declarations

No conflicts were declared

Approval/Additions/Deletions To the Agenda

2025/238 **Moved By:** Councillor Tomas Arthur

THAT the agenda be adopted as presented.

CARRIED

September & October Foreman Report

2025/239 **Moved By:** Councillor Christopher Catto

THAT Council accepts the September and October Foreman's reports as presented.

CARRIED

Councillor Barry Senft left the meeting via zoom at 8:30 a.m.

Foreman Nick Petrar left the meeting at 8:38 a.m.

Council Reports

2025/240 **Moved By:** Councillor Twila Miller

THAT the verbal Council reports be accepted.

CARRIED

September & October Administration Report

2025/241 **Moved By:** Councillor Twila Miller

THAT Council accepts the September and October Administrator reports as presented.

CARRIED

August 19, 2025 Regular Meeting Minutes

2025/242 **Moved By:** Councillor Twila Miller

THAT the August 19th, 2025 Regular Council Meeting minutes be approved as presented.

CARRIED

SH RH

2025/243 **August 20, 2025 Special Meeting Minutes**
Moved By: Councillor Christopher Catto
THAT the August 20th, 2025 Special Council Meeting minutes be approved as presented.
CARRIED

2025/244 **September 16, 2025 Regular Meeting Minutes**
Moved By: Councillor Twila Miller
THAT the September 16, 2025 Regular Council Meeting minutes be approved as presented.
CARRIED

2025/245 **Bank Reconciliations and Mastercard Statement**
Moved By: Councillor Tomas Arthur
THAT the RCU and RBC Bank Reconciliations and Collabria Mastercard statements for the months of August and September be accepted as presented.
CARRIED

2025/246 **Statement of Financial Activities**
Moved By: Councillor Tomas Arthur
THAT the Statement of Financial Activities for the months of August and September 2025 be tabled to the next meeting to confirm possible duplicates in the statement.
CARRIED

2025/247 **List of Accounts for Approval**
Moved By: Councillor Twila Miller
THAT Council approves the List of Accounts for Approval as presented including Cheque No. 5709 to 5734 and other online payments 2025-0167 to 2025-0186 totaling \$260,241.56 and Mastercard 2025-0022 to 2025-0023 totaling \$311.42. This report shall be attached hereto and form part of these minutes.
CARRIED

2025/248 **Organizational Chart**
Moved By: Councillor Tomas Arthur
THAT Council adopts the organizational chart as presented.
CARRIED

2025/249 **List of Lands In Arrears**
Moved By: Councillor Christopher Catto
THAT Council approve the List of Lands in Arrears dated October 20th, 2025 containing those properties with property tax arrears as of December 31, 2024; and THAT any property with taxes in arrears that do not exceed one half of the immediately preceding year's tax levy shall be excluded from the tax enforcement process at this time; and THAT Administration be authorized to advertise the List of Lands in Arrears and carry out such duties as provided for in the *Tax Enforcement Act*.
CARRIED

2025/250 **Tax Enforcement Six Month Notice**
Moved By: Councillor Tomas Arthur
THAT the Administrator be authorized under s22(1) of the *Tax Enforcement Act* on or after October 15, 2025 to commence proceedings to request title with respect to the following described lands:

| Roll | Legal Land Description | Title No. |
|------|-------------------------|-----------------------|
| 295 | SE-35-22-14-W2 Ext. 1&2 | 142371794 & 142371839 |
| 977 | SW-20-24-13-W2 Ext 0 | 128714913 |

CARRIED



2025/251 **Pest Control Inspection Report**
Moved By: Councillor Twila Miller
THAT Council accepts the 2025 pest control inspection report from Ronnie Voeltz as presented.
CARRIED

2025/252 **SARM Midterm Convention**
Moved By: Councillor Tomas Arthur
THAT the Administrator shall attend the 2025 SARM Midterm convention in Regina on November 5th and 6th.
CARRIED

2025/253 **Transfer Funds from RCU to RBC Account**
Moved By: Councillor Twila Miller
THAT the Administrator transfer \$144,424.68 from the Raymore Credit Union Account to the Royal Bank of Canada account to which is the total of 12 payments of \$12,035.39 for the grader.
CARRIED

2025/254 **SAMA 2025 Certificate of Confirmation**
Moved By: Councillor Christopher Catto
THAT Council acknowledges the SAMA 2025 Certificate of Confirmation.
CARRIED

2025/255 **SAMA - 2027 Physical Reinspection**
Moved By: Councillor Christopher Catto
THAT Council decline the request from SAMA to complete a physical reinspection of the R.M. of Lipton No. 217 as the assessment roll already increased due to a re-evaluation in 2025.
CARRIED

Councillor Barry Senft returned to the meeting via zoom at 9:57 a.m.

2025/256 **Tentative Administrator Holiday Banked Time**
Moved By: Councillor Twila Miller
THAT the Administrator is granted to take up to 5 business days at the end of November or beginning of December using banked time and holiday time.
CARRIED

2025/257 **Village of Lipton - Request to Purchase 24" Culvert**
Moved By: Councillor Tomas Arthur
THAT Council approves of the Village of Lipton purchasing one 24" 6 metre culvert from the RM at a cost of the last purchase price that includes the shipping and any taxes that are applicable.
CARRIED

2025/258 **Reclaim Wagner Gravel Pit**
Moved By: Councillor Tomas Arthur
THAT Council tables agenda item 14.5 reclaiming the Wagner gravel pit until the Administrator can gain three quotes on reclaiming the pit.
CARRIED

Councillor Twila Miller declared a conflict of interest and left the meeting at 10:49 a.m.

AA
RH

Councillor Darwin Huber requested a recorded vote

2025/259 **Discussion on the 2026 Strasbourg RIRG Project**
Moved By: Councillor Darwin Huber

THAT the R.M. cancel the RIRG Program funding agreement for the 2026 Strasbourg Grid Project and re-apply at a later time.

| Name | Yes | No | Abstained | Absent |
|-------------------|-----|----|-----------|--------|
| Tomas Arthur | | ✓ | | |
| Christopher Catto | | ✓ | | |
| Garnet Harman | | | ✓ | |
| Bill Huber | | | | ✓ |
| Darwin Huber | ✓ | | | |
| Twila Miller | | | | ✓ |
| Barry Senft | | ✓ | | |

DEFEATED

Councillor Twila Miller returned to the meeting at 11:19 a.m.

2025/260 **Bylaw 2025-04 Council Procedure Bylaw Third Reading & Adoption**
Moved By: Councillor Twila Miller

THAT Bylaw 2025-04 being a Bylaw to regulate the meeting procedures of Council, Council Committees and Other Bodies be read a third time and adopted.

CARRIED

2025/261 **Bylaw 2025-05 Public Notice Bylaw Third Reading & Adoption**
Moved By: Councillor Tomas Arthur

THAT Bylaw 2025-05 being a Bylaw to establish a public notice policy be read a third time and adopted.

CARRIED

2025/262 **Bylaw 2025-06 Official Community Plan Introduction and First Reading**
Moved By: Councillor Christopher Catto

THAT Bylaw 2025-06 being a Bylaw to adopt an Official Community Plan be introduced and read a first time.

CARRIED

2025/263 **Bylaw 2025-07 Zoning Bylaw Introduction and First Reading**
Moved By: Councillor Barry Senft

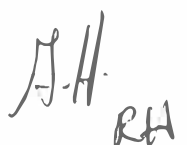
THAT Bylaw 2025-07 being a Bylaw to adopt a Zoning Bylaw be introduced and read a first time.

CARRIED

2025/264 **Set Date for OCP and Zoning Bylaw Public Hearing**
Moved By: Councillor Tomas Arthur

THAT Council sets December 16th, 2025 at 8:00 a.m. to hold a public hearing for the purpose to hear anyone who may be in favour or not in favour of the draft Official Community Plan and Zoning Bylaw.

CARRIED



2025/265

Correspondence

Moved By: Councillor Twila Miller

THAT the following correspondence be accepted as presented and filed:

- 1) Gov. Of Sask. Fish & Wildlife - Reply Letter to Richardson Ground Squirrel Letter of Concerns
- 2) Gov. of Sask. - East Central Transportation Planning Committee Probation Letter
- 3) Ombudsman - Restoring Civility Training
- 4) RCMP - July - Sept. Community Policing Report
- 5) R.M. of Browning - Request to Support Resolution
- 6) Building & Technical Standards - Setting the Standard
- 7) CUPW - Canada Post Mandate Reviews
- 8) Gov. of Canada - Canada Community Building Fund Payment
- 9) SAMA - 2025 Primary Audit Report
- 10) Sask Power - Construction Map Pasqua First Nation Land
- 11) Water Security Agency - Flood Plain Management
- 12) SARM - News Release Tariffs Continue to Hurt Canola Industry

CARRIED

2025/266

In Camera - Code of Ethics Complaint & Human Resources

Moved By: Councillor Christopher Catto

THAT this meeting move to closed session at 11:29 a.m. as per section 120 of *The Municipalities Act* and sections 16 and 21 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following matters:

Lawyer Correspondence
Code of Ethics Complaints
Human Resources

In Attendance:

| | |
|-----------------------|-------------------------|
| Reeve | Garnet Harman |
| Division 2 Councillor | Darwin Huber (Via Zoom) |
| Division 3 Councillor | Barry Senft (Via Zoom) |
| Division 4 Councillor | Christopher Catto |
| Division 5 Councillor | Twila Miller |
| Division 6 Councillor | Tomas Arthur |
| Administrator | Ronda Heisler |

CARRIED

Councillor Darwin Huber declared a conflict of interest and left the meeting via zoom at 11:40 a.m.

Councillor Darwin Huber returned to the meeting via zoom at 11:55 a.m.

Reeve Garnet Harman declared a conflict of interest and left the meeting at 11:56 a.m.

Deputy Reeve Arthur assumed the chair at 11:56 a.m.

Council reverted to an open meeting at 12:12 p.m.

2025/267

Code of Ethics Complaint #2

Moved By: Councillor Christopher Catto

THAT Council has reviewed and considered Complaint # 2, the Investigation report and the entirety of the submissions of the Complainant and the Respondent, and has determined that Complaint #2 is substantiated. Written reasons for the findings of Council will follow and will be provided to the Complainant and the Respondent.

CARRIED

2025/268 **Code of Ethics Complaint #1**
Moved By: Councillor Twila Miller

THAT Council has reviewed and considered Complaint #1, the Investigation Report and the entirety of the submissions by the Complainant and the Respondent, and has determined that Complaint #1 is unsubstantiated with written reasons to follow and to be provided to the Complainant and Respondent.

CARRIED

2025/269 **Issue Letter To Councillor In Reply to Complaint Submitted**
Moved By: Councillor Christopher Catto

THAT Administration write a letter to the Councillor in response to the complaint they submitted.

CARRIED

2025/270 **Adjournment**
Moved By: Councillor Twila Miller

THAT the meeting be adjourned at 12:15 p.m.

CARRIED

[Redacted Signature]

Reeve

[Redacted Signature]

Administrator

